



The Wedding Venue Checklist

The wedding venue is the most expensive part of your wedding so it has got to be the perfect fit for you. Having a venue checklist is a good idea for comparing wedding venues. It is a good idea to set up a spreadsheet with columns with the headers listed below – this enables you to easily compare venues:

- Name of venue
- Location
- Estimated rates (you can find tune this later when you start getting quotes)
- Capacity
- Availability
- Type of venue e.g. hotel, barn, restaurant, mill etc...
- Layout and space – does it have enough room to fulfil all aspects of your wedding
- Restrictions
- Parking / transportation
- Catering limitations
- What is included in the venue hire

Questions to ask the venue or find out:

- Take advantage of obtaining a quote for your wedding (great for comparing venues)
- What is the location like for your guests to access?
- Does the venue's capacity fit my estimated guest list?
- Is the venue available on your special day / month / time of year?
- Does the venue's layout suit your needs?
- Does the venue's style suit the vision of wedding you had planned?
- Is the venue licensed for a wedding ceremony?
- Are there any catering restrictions?
- Does the venue fit your personality?
- What are the venue's policies around alcohol?
- Does the venue have plenty of photographic opportunities / areas?
- Can you decorate the venue to your own style / will they let you personalise the venue?
- Does the venue provide accommodation or is there a good range of accommodation close by?
- Does the venue have any restrictions in terms of minimum numbers?
- Does the venue have plenty of car parking?
- Does the venue stipulate that you must work with their preferred suppliers or whether you can choose your own?