



## YOUR 2018 WEDDING AT THE WELLBEING FARM - THE NITTY GRITTY DETAILS

Here at The Wellbeing Farm, we want you to have a truly personal day filled with your own choices guided and supported by your friendly wedding team.

We know choosing a wedding venue is a massive decision so we have tried to make it as easy as we can for you in our seven step guide to costing your wedding at The Wellbeing Farm. You can either work out a quote yourself using this guide, or better still come and meet us and we can give you a personalised quote when you visit.

The seven steps to costing and planning your wedding are:

Step 1: Choose your date which will give you the farm hire fee

Step 2: Add the Wedding Ceremony set up charge (if applicable)

Step 3: Choose your canapés (optional) and a wedding breakfast package

Step 4: Choose your evening food

Step 5: Check you have met the minimum spend requirements (excluding drinks)

Step 6: Choose your drinks (our drink package offers the best value).

Step 7: Think about adding the extra sparkle to make your day even more special.

So let's take you through each step... By the way, all our prices include VAT.

### Step 1: Choose your date which will give you the farm hire fee...

As every wedding held at the farm is exclusive, there is a one off hire fee which includes everything you need for a country farm wedding at The Wellbeing Farm. We don't deliver 'cookie cutter' weddings, everything we do is unique and personalised to the couple.

If you are planning to exchange your vows with us, there is a separate wedding ceremony set up charge. Other than those charges, all you then need to do is to choose your food packages and drink and then create the magic through your flowers, music and of course the dress....

The **Farm Hire Fee** gives you exclusive use of the entire site for the day. This includes:

- An experienced Wedding Coordinator to run your day and act as your Toastmaster – this means that we take on the stress of ensuring your wedding runs smoothly and your role is to relax, chat to your guests and enjoy your day;

- tables, chairs, crockery, cutlery, glasses, waiting on and bar staff to ensure your wedding is a success – no additional extra charges and everything is included;
- a music system for background music playlists and microphone for speeches – no need to face extra hire charges for these items;
- fully licensed well-stocked bar which operates on either a cash, credit card or tab basis (full amount payable on the night)- packed with a range of unique refreshments so no need to hire bars, beer pumps or additional staff;
- large car and coach park (locked at night) – have a drink and don't worry about leaving cars overnight;
- for weddings you will be allowed access to the farm from 10:00am on the day of your event until 1am on the following day. **If** the venue is not booked the previous day, you are welcome to set up then;
- our farm is wheelchair friendly and has parent and baby facilities;
- the extra sparkle which we provide as part of the unique Wellbeing Farm - our venue is perfect for creative couples who want to personalise their wedding without facing huge hire fees:
  - rustic vases for flowers;
  - twinkling night lights and disco lighting for the Wedding Barn;
  - an easel to display your seating plan;
  - use of our hand-made decorations and bunting to personalise your wedding;
  - use of our vintage props for your photos –
  - indoor and outdoor games for your guests to enjoy from giant jenga and Connect Four, to sack races and tug of war – we've something to suit all ages to ensure you have a fun packed day;
  - bow tie wearing Llamas and donkeys to make your wedding unique and memorable;
  - provision of a cake table, knife and rustic stand for your wedding cake and we will serve it for you – no additional hire charges for these items;
  - a quirky Lancashire Brew Station for unlimited mugs of tea and coffee – sometimes you could kill for a cup of tea, well at our venue you just help yourself;
  - the use of a rustic candy cart together with vintage scales, jars and scoops – again something else to make your wedding memorable;
  - a log burner, huge rustic cable reels and blankets for outside fun around the fire;
  - during the summer we can also provide you with deck chairs for the front lawn.

### **Step 1: Farm Hire Fees for 2018:**

Winter: 15<sup>th</sup> October – 31<sup>st</sup> March:

Sunday to Thursday: £2,500      Friday, Saturday: £3,500

Summer: 1<sup>st</sup> April – 14<sup>th</sup> October:

Monday to Thursday: £3,500      Friday, Saturday: £4,500

**Bank holiday Sundays are priced as Saturday's.**

Please note if you hire a tipi independently, you will still incur the farm hire fee together with food and drink costs.

## Step 2: Add the Wedding Ceremony set up charge (if applicable)

We welcome humanist ceremonies, naming ceremonies and renewal of vows. The Wedding Ceremony set up charge is an additional charge for changing the room around from wedding ceremony to wedding breakfast. Basically after your ceremony, we will need a short period of time to prepare the room for your wedding breakfast. This time is perfect for welcome drinks, canapés, games on the lawn and photographs.

The Wedding Ceremony set up charge includes additional staff to remove straw bales and rows of chairs which were used for the ceremony including any additional ceremony décor and quickly setting the room up for your wedding breakfast.

The set up charge (in the wedding barn or outside): £400.00.

## Step 3: Choose your canapés (optional) and a wedding breakfast package

At The Wellbeing Farm we are extremely proud to have an award-winning Cookery School and Family Butchers (which has been trading for 132 years) and we rear our own Wheatsheaf Farm lamb. To ensure the quality of the food, we provide all the catering and drinks for the farm. We welcome all ages and our prices are based on **minimum wedding breakfast catering numbers of 40 adult guests** (during the week only – 100 guests with the WedFest package) and **70 adult guests** at weekends. Below we have summarised what is included within each package, and further details of the food offerings and drinks can be seen in our separate menu document. **Please note we also have special packages for smaller mid-week weddings so if you are after one of these, it would be better if you came to meet with us.**

		Price per guest
<b>Canapés</b> - stylishly presented on wooden boards to your guests – the perfect accompaniment to welcome drinks.	4 canapés per person	£7.50
	Extra canapés (2 per person)	£2.00
<b>Choose a wedding food package from the following five options (all prices are per adult):</b>		
<b>Package 1: Country Celebration</b> - the menu will be tailored for you by our Chefs making sure we serve the food you love in our <b>Wheatsheaf Barn</b> . This luxury / fine dining option is for those of you who enjoy the finer things in life and would prefer the edge of formality but in a fun environment setting and is perfect for a more intimate wedding with the wow factor...	This option includes a gourmet wow factor / more traditional style of wedding breakfast with a three course meal, finishing with unlimited coffee and truffles.	£69.95 per person
<b>Package 2: Rustic Fun</b> – This package will make your day one to remember and one which everyone will rave about. Food is served on platters on long trestle tables allowing your guests to relax and have a feast – this is all about not having an uptight formal meal, but	Menu includes: Sharing starter platter Three types of meat with sauces and dressings (plus vegetarian option) Green salad	£55.95 per person

celebrating and having fun.	Potatoes of your choice 3 salads of your choice Dessert or cake cart Use of our Lancashire Brew Station (unlimited tea or coffee)	
<p><b>Package 3: Celebration Stations</b> - This package is served in the <b>Wedding Barn</b> and is a great fun choice for a couple who prefer a more casual, social party atmosphere.</p> <p>With no formality, guests simply mingle and serve themselves from different food stations when it's time to eat. Our food stations are a great source of conversation and socialising...</p> <p>This is a great idea when you are struggling to choose dishes which will suit all your guests; this option means you can please everyone.</p>	Sharing starter platter Choose three food stations (with vegetarian equivalents on each station except for the hog roast) Cake cart Use of our Lancashire Brew Station (unlimited tea or coffee)	£52.95
<p><b>Package 4: Vintage Chic afternoon tea</b> - This package is available in either the <b>Wheatsheaf Barn or Wedding Barn</b> and is for those of you who love a good afternoon tea. Imagine a vintage chic look of fairy lights, wild flowers in jam jars, vintage style crockery, hay bales and trestle tables. If you are after great fun and a relaxed atmosphere, this is the package for you.</p>	Vintage-themed afternoon tea with a great selection of 14 savoury and sweet delights served with unlimited tea and coffee in quirky pots	£46.95
<p><b>Package 5: Wedfest</b> We are aware of the trend for festival / indie style weddings with only one sitting (without the separate wedding breakfast and evening meal), so this is the ultimate in wedding informality. <b>This package is for mid-week bookings (Monday to Thursday excluding Bank Holidays) for a minimum of 100 people and the venue is only available to hire from 5pm.</b></p>	Choose a variety of two food carts which could be things like wood burning pizza or a fish and chip wagon or BBQ or a hog roast and accompanied by an ice-cream cart and a pop-corn station later on.  (Minimum 100 guests)	£35.95
<p><b>Children</b> - Children are classed as age 5-10 <b>but are not included in the minimum numbers.</b></p>	This price includes juice for the children. For all five wedding breakfast packages, children can either have half adult portions or we can provide a special menu for children.	£21.95 per head

#### Step 4: Choose your evening food from the following two options:

<b>Evening Food</b> (based on 80 guests minimum and are in addition to one of our four wedding breakfast package)	Choose from a BBQ or hog roast with vegetarian options. Served with fabulous salads and homemade Cajun wedges.	£17.95
<b>Evening snacks</b> (based on 80 guests minimum and are in addition to one of our four wedding breakfast packages)	Served with homemade Cajun wedges, salad and relish. Choose from bacon rolls; sausage rolls; fish finger rolls; Carrs pasties with vegetarian equivalent for all options.	£12.45

#### Step 5: Check you have met the minimum spend requirements ...

As a simple guideline, and as we are an exclusive venue and family business, there is a minimum spend to have a wedding at The Wellbeing Farm. We have a minimum spend of **£6,000** for a mid-week out of season wedding (excluding drinks) and a minimum spend of **£9,500** for a weekend wedding (excluding drinks).

#### Step 6: Choose your drinks:

<b>Welcome drinks – choose a bride and groom signature drink</b>	Create a great first impression with your welcome drink served on wooden trays in quirky glass jars tied with twine and a stripy straw, or a bottle of local ale served from a wheelbarrow for a more masculine drink!	£6.25
<b>Drinks package:</b>	Our drink package includes: One welcome drink Two glasses of wine per person (during the meal) A glass of prosecco for your toast (Save £2.00 per person)	£22.50
<b>Other drinks:</b>	House wine – we’ve a great selection of animal or bird -themed wine to choose from: Red: Cabernet Sauvignon or Merlot White: Sauvignon Blanc, Pinot Grigio or Chardonnay Rose Romeo or Juliet Prosecco Champagne Individual glass of prosecco (for toast)	From £18.95 per bottle  £29.00 per bottle £48.00 per bottle £6.95 per glass

## Step 7: Think about adding the extra sparkle to make your day even more special.

Here at The Wellbeing Farm, it's all about making your wedding personable to you. You are not obliged to have any of these extras but they are here to make your wedding extra fun.

<p><b>Cheese wedding cake</b> (based on 80 guests)</p>	<p>Incorporating local cheeses of your choice along with seasonal fruit, nuts, herbs and edible flowers. Served on our rustic cart alongside local chutney, homemade pickles and a variety of crackers.</p>	<p>£550.00  £620 for cheese and pork pie combination</p>
<p>To really impress your guests, add even more <b>fun to your evening</b> with the options below - these can be added to evening food and evening snack packages.</p>	<p><b>Candy Buffet</b> - We can provide our sweet buffet full of a variety of eight different sweets along with paper bags, scoops, weighing scales</p> <p><b>Popcorn Station</b> – At night when your guests have the munchies, we can provide this as a late night treat after a few dances in a variety of flavours</p> <p><b>Donut Bar</b> – We can provide a range of donuts to let your guests create their own toppings with glazes, fun sprinkles or simply sugar</p> <p><b>Ice Cream Cart</b> – 4 flavours of your choice served with traditional cones and chocolate flakes</p> <p><b>Chocolate Fountain</b> – the ultimate in fun – a chocolate fountain with your favourite fruit and sweets</p>	<p>£140  £160  £250  £300  £240</p>
<p><b>Dancing, fun and entertainment for everyone....</b></p>	<p><b>In-house DJ:</b></p> <p><b>Penelope (Peppa) Pig</b> appearance (approximately 40 minutes)</p> <p><b>Puppet Show</b> (two performances)</p>	<p>£350  £75  £110</p>
<p><b>Other extras:</b></p>	<p>Camping pitch fees</p> <p>Tablecloths</p> <p>Decoration deposit (if you want to remove existing permanent décor, we will charge you a deposit which is returned to you if you return the Barn back to its original state)</p> <p>Sandwiches for the photographer</p> <p>Evening food for the band / photographer</p> <p><b>Pre-wedding meal:</b> For those of you who would like a pre-wedding meal with your loved ones where you can make the most of having all your family and perhaps distant relatives together we have pre-wedding exclusive meals in our Wheatsheaf Barn.</p>	<p>£40 per tent / campervan</p> <p>£4 per cloth</p> <p>£250.00 deposit</p> <p>£8.00 per person</p> <p>£11.45 per person</p> <p>From £16.95 per person</p>

Please use this form to give you an idea of overall pricing:

Item	Quantity	Unit Price	Total
<b>Farm hire fee Winter</b> <b>15<sup>th</sup> Oct – 31<sup>st</sup> Mar:</b>			
Monday – Thursday		£2,500	
Friday, Saturday, Sunday & holidays		£3,500	
<b>Farm hire fee Summer:</b> <b>1<sup>st</sup> April – 14<sup>th</sup> Oct:</b>			
Monday – Thursday		£3,500	
Friday, Saturday, Sunday & holidays		£4,500	
Wedding Ceremony set up fee		£400	
<b>Food:</b>			
Canapes (4)		£7.50	
Extra Canapes (2)		£2.00	
Wedding food package:			
(1) Country Celebration		£69.95	
(2) Rustic Fun		£55.95	
(3) Celebration Stations		£52.95	
(4) Vintage Chic afternoon tea		£46.95	
(5) Wed Fest (Mon – Thurs only)		£35.95	
Children		£21.95	
Evening: BBQ / Hog Roast		£17.95	
Evening snacks		£12.45	
<b>Total:</b>			
Welcome Drinks		£6.25	
Drink Package (welcome, wine, toast)		£22.50	
<b>Extras:</b> (based on 80 guests):			
Cheese Wedding Cake (based on 80)		£550	
Cheese & Pork Pie Wedding Cake		£620	
Candy Buffet		£140	
Popcorn Station		£160	
Donut Bar		£250	
Ice Cream Cart		£300	
Chocolate Fountain		£240	
DJ		£350	
Penelope Pig		£75	
Puppet Show (2 shows)		£110	
Camping Pitch Fee		£40	
Tablecloth (per cloth – Barn only)		£4	
Decoration (deposit)		£250	
<b>Total:</b>			



## How does a booking at The Wellbeing Farm work?

You can provisionally book to secure your date. This safeguards your date for two weeks without obligation, after which time if you would like to go ahead and book The Wellbeing Farm we request a non-refundable £1,500 deposit. To confirm your booking please phone The Wellbeing Farm on 01204 852113 or email [info@thewellbeingfarm.co.uk](mailto:info@thewellbeingfarm.co.uk) to let us know the good news.

When you make a provisional booking, you will be given a copy of our **Booking Terms and Conditions** for you to review. The terms of this document have been developed following industry guidance and are standard for most venues. There really isn't anything scary in our Terms and Conditions, but if you are unsure about anything, please get in contact with us

Bookings not confirmed within 14 days of the reservation will be automatically cancelled and may be offered to another guest.

All deposits are non-refundable and non-transferable upon cancellation. The deposit secures your day and your wedding in our diary.

### **Payment can be made by:**

- BACS - Sort code: 30-62-62 Account number: 15796168
- Debit / credit card - in person or by telephone (a 3% surcharge is applied to credit card payments – this is the charge we incur from the credit card companies)
- Cheque - payable to 'The Wellbeing Farm Ltd'

When you have paid your deposit, we strongly recommend that you purchase wedding insurance during this time.

To spread the cost, we can provide you with a payment schedule to pay for your wedding in monthly instalments.

*Please be aware that prices are subject to any VAT increases. We will issue our pricing for 2019 weddings in May 2017.*

### **What happens next?**

In terms of 'What happens next', the outline schedule below will hopefully provide you with an idea of next steps.

Upon receipt of your deposit, you will be sent a WoW pack which amongst other things will include:

- A receipt for your deposit paid
- Confirmation of your booking and a copy of your outline quotation – please note that depending on guest and any menu changes, this may go up or down and will be discussed in more detail at your 6 months and 3 month meetings.
- Two copies of our standard contract / terms and conditions – one copy for you to sign and return to us as soon as possible and the other copy for you to keep for your records.

We will then have the following meetings with you:

- **6 months before your wedding** you will be invited to a 'create your wedding with the wow factor' meeting with Celia Gaze, Managing Director. Here you will be given a complimentary llama trek so you can meet the llamas before your big day (if you wish), you can see the props we have available and discuss design ideas for the barn over tea and biscuits. At this stage you will also be expected to pay 50% of the quoted wedding cost.



- **3 months before your wedding** you will meet with our Wedding Coordinator to plan the specifics of your big day – finalising menus, table layouts, music, timings, drinks, canapés, welcome drinks. At this meeting if you are getting married in the Wedding Barn, we will arrange a time for your practice run through of your wedding. At this stage you will also be expected to pay 75% of the actual wedding cost.
- **2 weeks before your wedding** you will meet with our Wedding Coordinator to finalise your wedding schedule and function sheet (developed from the three month meeting) and to check for any final changes. The outcome of this meeting will be a detailed schedule of your wedding with final numbers agreed. At this stage you will also be expected to pay 100% of the final wedding amount (adjusted for wedding guests).

Final numbers are to be notified **no less than 14 days** before the function. Where numbers exceed the original quotation, they will be charged pro-rata.

### **Cancellation charges**

Any cancellation must be confirmed in writing by post or email. The cancellation charges below apply but your full deposit will be forfeited in addition to the charges below:

- **Less than 180 days' notice provided prior to the date of the relevant function:** retention of deposit;
- **180 days to 120 days' notice provided prior to the date of the relevant function:** retention of deposit and The Wellbeing Farm will invoice the client for a further 20% of the anticipated final account bill based on the minimum numbers had the function gone ahead as planned;
- **120 days to 60 days' notice provided prior to the date of the relevant function:** retention of deposit and The Wellbeing Farm will invoice the client for a further 40% of the anticipated final amount;
- **Less than 60 days' notice provided prior to the date of the relevant function:** retention of deposit and The Wellbeing Farm will invoice the client for 75% of the anticipated final amount;
- **If notice of cancellation is given less than two weeks:** prior to the date of the relevant function, The Wellbeing Farm will invoice the client for 100% of the anticipated final amount.

### **Do you need further information?**

We understand comparing venues is massively overwhelming, and can only imagine your head must be spinning by now. We know you will want to work out the total costs to your approximate budget, so to try and be helpful for you, we'd love to hear about your wedding plans over a drink at the farm thus giving us both the opportunity to discuss together and investigate how we can introduce the "wow" as part of your special day.

When we meet we can then offer you a **personalised quote based on your requirements**. We also hope that by visiting, you can fall in love with the farm as much as we have and other brides have done.

So to this end, **please call our direct number** so we can schedule an appointment that's convenient for us both, on **01204 852113**.

Alternatively we have a few Wedding Open Days and Fairs planned and it would be great to see you there and we can show you round our Wedding Barn and farm with no appointment necessary - come and see our barn dressed for a wedding ceremony and reception – you will be able to discuss packages and ideas for your own wedding. For details of dates and times, please follow our Facebook Page where we post details of all weddings and functions held so you can see how other brides have decorated the Barn and also keep up to date with events at the farm: <https://www.facebook.com/TheWellbeingFarm/> and also see our website: <http://www.thewellbeingfarm.co.uk/whats-on-events-calendar.html>

### **What our Brides and Grooms have said about weddings at The Wellbeing Farm:**

*An incredible day - We have finally had a minute to sit down and email you after returning from our honeymoon and all the dust has settled. We just wanted to say a huge thank you for such a wonderful wedding day we had. We can't praise you enough for the excellent service, planning, food, venue, llamas, cakes, cheese, relaxed atmosphere, fun, flexibility... We couldn't have asked for a more perfect day and we know you put every ounce of effort into making happen. We had an absolute ball. **Joe and Joanna xx***

*Thank you for a wonderful wedding day and for looking after us and the children with true generosity and affection. We felt so welcome in your beautiful home and have been truly spoilt with all the lovely food and the little touches too. Our celebration at the farm was amazing and all our guests had a wonderful and certainly memorable time. Thank you again with love **Daniel and Helen xx***

*We had our wedding here Saturday 12 September and what an amazing day, everything was magical! Sara, Celia, Gill, Gilly and the rest of the team are fantastic, couldn't have asked for a better day! The food was amazing and lots of our guests said it was the best wedding food they had EVER had! Great memories from a brilliant day and night, thanks so much. Love **Donna and Mark xx***

*Charlotte, Danny and parents would like to thank you all so very much for a fantastic day. The venue, the food, the staff were fantastic – you really helped to make our day brilliant. Thank you all **Charlotte xx***

*To Celia, Sara, Gilly and all the staff at The Wellbeing Farm – This place is absolutely wonderful. Thank you so much for your hard work, effort and patience. Our amazing wedding wouldn't have been the same without you all. Love **Ian and Jodie***

